

# *Build Your Future* **Scholarship**

**Application Postmark Deadline: April 3, 2006**

**C**entex Homes established the Centex Homes/National Housing Endowment *Build Your Future* Scholarship in 1999. These scholarships provide tuition assistance to undergraduate students pursuing a career in the building industry. The scholarship fund was created to assist in addressing the pressing need for educating and training managers in the building industry. The vision and mission of this program is to establish a permanent source of scholarship funding to help students nationwide achieve their career goals.

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## APPLICATION INSTRUCTIONS

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**Postmark Deadline: April 3, 2006**

**Important Note – Read and follow all of these instructions carefully. Applications that do not comply with these instructions may be disqualified.**

### HOW TO GET THE APPLICATION

You may download the application materials from the [www.NationalHousingEndowment.com](http://www.NationalHousingEndowment.com) website as either a Microsoft® Word file that you can complete on your computer or as a PDF file that may be printed and used the same as the hard copy document.

### ELIGIBILITY REQUIREMENTS

- The applicant must be registered as a full-time undergraduate or graduate student for the Fall 2006 term **and** have at least one full academic year of course work remaining after the scholarship is awarded.
  - High school seniors are not eligible to apply.
  - Preference will be given to applicants who would be unable to afford a college education without assistance.
  - Preference will be given to students who demonstrate their interest in residential construction through one or more of the following activities:
    1. Work experience/internships in the industry, such as trades, laborers, clerks, estimators, or other related positions
    2. Membership and participation in service organizations/activities related to the building industry
    3. Current membership (or will be a member in the upcoming semester) of a student chapter of the National Association of Home Builders (NAHB) with both A) elected officers and B) a demonstrated program of activities. Students whose school does not have a chapter are still welcome to apply.
- Applicants must be pursuing study in a housing related program such as construction management, residential building, construction technology, civil engineering, architecture, or any of the trade specialties at the institution they attend.
  - Applicants must maintain a minimum cumulative GPA of A) 2.5 on a 4.0 scale for all courses **and** B) 3.0 on a 4.0 scale for core curriculum courses. Should the GPA fall below these requirements, the Centex Homes/National Housing Endowment Scholarship Committee reserves the right to cease further funding of the scholarship.
  - All portions of the application must be completed and submitted – see Application Preparation or the Application Checklist for further information. It is the responsibility of the applicant to ensure that all portions of the application are postmarked by the deadline. *Applications postmarked after the deadline may not be considered.*

### SELECTION CRITERIA

Applicants are evaluated on the following criteria:

- Financial need (for educational purposes)
- Career goals
- Academic achievement, including GPA
- Employment history
- Extra curricular activities
- Recommendations

## AWARD INFORMATION

- Scholarships up to \$2,500 will be awarded and may only be used to pay for tuition, fees, and/or books.
- Applications will be reviewed by an independent review panel. Applicants identified as Finalists will be submitted to Centex Homes for review and approval.
- Scholarship checks are distributed through the Centex Homes/National Housing Endowment Scholarship Fund, made payable to the scholar, and mailed directly to scholar's institution of higher learning.
- Scholars are invited to apply for renewal of their scholarship in subsequent years until graduation. Renewal applications will be judged based on their continued academic progress and financial need.

## AWARD NOTIFICATION

All applicants will be notified by mail of their award status by July 1, 2006.

## APPLICATION PREPARATION

1. **Application** (6 pages, signed on p. 6) – Use a computer or typewriter to complete your form. **Handwritten applications will be disqualified.** The minimum character size for all responses is 11 point. All responses must be provided in black ink only.

Use the official application form or a photocopy of the form. Answer **all** questions. Confine your responses to the space provided. Do not submit additional materials unless otherwise instructed; extra pages or material, such as resumes, certificates, or newspaper clippings will not be read.

**Financial Information section:** This section is an important part of your evaluation. Be sure to answer **all** questions, as incomplete information may lower your score in this section. If you are not sure how to answer a question, call 800-368-5242 x8483 for assistance.

**NAHB Student Chapter Activities section:** If your institution does not have an NAHB student chapter, indicate so in this section. Your application will **not** be adversely affected.

2. **Transcript(s) and Course Requirements** – An official transcript from *all* institutions you have attended is required.

- Transcripts must include a cumulative GPA. If your transcript does not show a cumulative GPA, request that a school official confirm the information on school letterhead with his or her signature.
- If coursework and grades from a previously attended institution are included on your current institution transcript, you do not need to submit a separate transcript from the previous institution.
- If you have completed less than 4 semesters of college work, you must also submit an official high school transcript.

Additionally, a copy of the course requirements of the construction management program or related housing industry major you are pursuing is required.

3. **Recommendations** – Two recommendation forms are included with this application packet and must be returned with your application. The Academic Recommendation must be completed by an instructor or advisor who is familiar with your academic work. The Professional Recommendation should be completed by a current or former supervisor or employer. Allow your recommender at least two weeks to complete your recommendation.

Each recommendation should be sealed in an envelope with the recommender's signature written across the seal and returned directly to the applicant for inclusion in the application. **Note: Applications with fewer than 2 recommendations will not be considered.**

All selection decisions are final and are not subject to appeal. Applications and support papers become the sole property of the National Housing Endowment and will not be returned.

## **POSTMARK DEADLINE**

All materials must be **postmarked** and mailed in one package by **April 3, 2006**. Recommendations and transcripts may be sent separately if necessary, but it is the student's responsibility to ensure all pieces are received by the deadline. Applications received in full or part with a postmark after the deadline may not be considered.

Mail to:

**The National Housing Endowment**  
**Attn: Centex Homes *Build Your Future* Scholarship**  
**1201 15<sup>th</sup> Street NW**  
**Washington, DC 20005-2800**

*Important Note: All written correspondence (e-mail or U.S. mail) to the National Housing Endowment should reference the Centex Homes/National Housing Endowment Scholarship Program.*

## **CALENDAR**

<b>September 15, 2005</b>	Applications available
<b>April 3, 2006</b>	Postmark deadline for complete application packets
<b>July 1, 2006</b>	Award notifications mailed



# 2006-2007 Centex Homes/National Housing Endowment *Build Your Future* Scholarship

## APPLICATION

Postmark Deadline: April 3, 2006

### Personal Information

Name \_\_\_\_\_  
Last First Middle Initial

Address While at School		Permanent Home Address (if different)	
Address _____	Address _____	Address _____	Address _____
City _____	City _____	City _____	City _____
State _____ Zip code _____	State _____ Zip code _____	State _____ Zip code _____	State _____ Zip code _____
Phone ( ) _____	Phone ( ) _____	Phone ( ) _____	Phone ( ) _____
Preferred mailing address for notification in July 2006: <input type="checkbox"/> School address		<input type="checkbox"/> Permanent address	

Primary e-mail \_\_\_\_\_ Alternate e-mail \_\_\_\_\_

Are you a U.S. citizen?  Yes  No – U.S. permanent resident-alien number \_\_\_\_\_

Have you previously applied for a National Housing Endowment award?  Yes  No Award year applied for \_\_\_\_\_

Name of award applied for \_\_\_\_\_ Outcome \_\_\_\_\_

### Academic Information

Institution you will attend during the 2006-2007 academic year:

Institution name \_\_\_\_\_

Campus you attend \_\_\_\_\_ City, ST \_\_\_\_\_

Are you currently enrolled in this institution?  Yes  No

Current year in school \_\_\_\_\_ Current declared major \_\_\_\_\_

Expected graduation date (mm/yy) \_\_\_\_ / \_\_\_\_

Cumulative GPA (on a 4-point scale) \_\_\_\_\_ Major GPA (on a 4-point scale) \_\_\_\_\_

Date of high school graduation (mm/yy) \_\_\_\_ / \_\_\_\_

Educational History: Provide the names, city, and state of colleges or universities you have attended or are currently attending. List most recent first.

School	Dates of Attendance	Major	Degree(s) Received	Date Received
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

FOR NATIONAL HOUSING ENDOWMENT OFFICE USE ONLY: Financial Need score \_\_\_\_\_

## Awards, Honors, and Activities

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List any awards or honors you have received:

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List any student, community, athletic, or other activities in which you have participated, along with any offices held:

<b>Activity/Organization</b> (Avoid abbreviating organization names.)	<b>Your Role/Position(s) Held</b>	<b>From</b> (mm/yy)	<b>To</b> (mm/yy)	<b>Hours per</b> <b>Week</b>
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## Employment History

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List all employment and construction related experience (summer jobs, internships, etc.). Use an additional sheet if necessary:

<b>Dates</b>	<b>Company</b>	<b>Duties</b>	<b>Supervisor</b>
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## NAHB Student Chapter Activities

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Describe the previous school year's activities of the NAHB Student Chapter at the school you will be attending in the coming year:

<b>Activity</b>	<b>From</b> (mm/yy)	<b>To</b> (mm/yy)	<b>Your involvement in the activity</b>
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The school I will attend during the coming year is not the school I attended during the previous school year.

The school I  have attended or  will be attending does not have an NAHB Student Chapter.

## Essay

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Describe the reasons you are interested in becoming a professional in the housing industry. In addition, please identify and describe your career goals. Confine your response to the space provided. Responses must be in black ink with a minimum font size of 11 point.



**Financial Information – Fill out this section completely. Incomplete information may affect the rating of your application.**

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- Yes  No Were you born before January 1, 1983 (age 23 or older)?
- Yes  No Will you be enrolled in a master’s degree program during the next academic year?
- Yes  No Are you married? (Answer “yes” if you are separated but not divorced.)
- Yes  No Do you have children who receive more than half of their support from you?
- Yes  No Do you have dependents other than your children or spouse who live with you and receive more than half of their support from you?
- Yes  No Are you an orphan, or are/were you a ward/dependent of the court?
- Yes  No Are you a veteran of the U.S. Armed Forces?

- If you answered “Yes” to ANY of these questions, for the purposes of this application your status is **independent**.
- If you answered “No” to ALL of the questions, your status is **dependent**.

If you are **independent** status, complete this section based on the year 2005:

Your occupation \_\_\_\_\_ Annual Income \_\_\_\_\_  
Spouse’s occupation \_\_\_\_\_ Annual income \_\_\_\_\_  
No. of people in your household supported by income reported above \_\_\_\_\_  
No. of household members attending college next year who are supported by income reported above \_\_\_\_\_

If you are **dependent** status, complete this section based on the year 2005:

Father’s occupation \_\_\_\_\_ Annual income \_\_\_\_\_  
Mother’s occupation \_\_\_\_\_ Annual income \_\_\_\_\_  
Either A) Your estimated annual income, or B) How much you will earn in 2005 \_\_\_\_\_  
No. of people in your household supported by income reported above \_\_\_\_\_  
No. of siblings attending college next year that are supported by income reported above \_\_\_\_\_

**All applicants** provide the following financial information about your school expenses:

College you will attend next year \_\_\_\_\_  
Name City ST

Will you be a full time student next year?  Yes  No

Cost of tuition for current school year \_\_\_\_\_  
Cost of books and fees for current school year \_\_\_\_\_  
Estimated living expenses for current school year \_\_\_\_\_  
Amount of Pell Grant received for the current school year \_\_\_\_\_  
Amount of other grants and scholarships received for the current school year \_\_\_\_\_  
Amount provided by other sources such as gifts, family support, etc. \_\_\_\_\_  
Amount of funding through federal student loans for the current school year \_\_\_\_\_  
Total current loan debt incurred to finance your college education \_\_\_\_\_

Provide any other additional information you consider relevant to your financial need for education or to your application for the Centex Homes/National Housing Endowment Scholarship:

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**Required Certification and Release – Applicant must read and sign below to be eligible.**

**Applicant Certification and Release of Information**

- I certify that all information on this application is true and complete to the best of my knowledge.
- I certify that I meet all eligibility requirements as specified in this application and the accompanying instructions.
- I acknowledge the policy of confidentiality regarding my letters of recommendation, and  
 I waive my rights of access to my letters of recommendation.  
 I do not waive my rights of access to my letters of recommendation.
- I hereby authorize the National Housing Endowment to verify correctness of statements to appraise this application.
- I hereby authorize the National Housing Endowment to utilize information about and from my application for public relations purposes, publicity, or other scholarship opportunities.

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

**Application Checklist**

**Do not staple, bind, or paper clip your application materials.**

Application packages must be **postmarked** by **April 3, 2006** and mailed to:

National Housing Endowment  
Attn: Centex Homes *Build Your Future* Scholarship  
1201 15<sup>th</sup> Street NW  
Washington, DC 20005

Enclose all following items in your application package. Incomplete or late applications may not be reviewed.

- o **Application** – 6 pages, fully completed, typed, and signed (no extra pages or attachments unless otherwise specified).
- o **Essay** – typed in black ink, minimum font size 11 point.
- o **Transcript(s)** – See *Application Instructions* for details.
- o **Course Requirements** – See *Application Instructions* for details
- o **2 Letters of Recommendation** – in sealed envelopes with the recommender's signature written across the seal.

**[www.NationalHousingEndowment.com](http://www.NationalHousingEndowment.com)**

## ACADEMIC RECOMMENDATION FORM

**Applicant** \_\_\_\_\_  
Name City ST

### Instructions to Applicant

Complete this section before giving this form to an instructor or advisor who is familiar with your academic work. Allow your recommender at least two weeks to complete this form. Your recommender should return the form to you in a sealed envelope, signed across the seal, for you to include with your application materials.

Courses taken from the person recommending you, if any:

Course Number	Course Title	When Taken	Grade

Please indicate any other personal association you have had with the person recommending you: \_\_\_\_\_

### Instructions to Recommender

**Please complete this form and return it to the applicant in a sealed envelope, with your signature across the seal. The applicant must submit your recommendation as part of his/her completed application materials by the April 3 postmark deadline.** If you do not know the applicant well or are unable to make a judgment in a particular category, please indicate this. Such frankness will not prejudice the candidate's application for funding.

How long have you known the applicant? \_\_\_\_\_ In what capacity? \_\_\_\_\_

What contributions has the applicant made on campus? In the community? \_\_\_\_\_

Please rate the applicant compared to a representative group of students you have known during your career:

	Superior (Top 1%)	Outstanding (Top 5%)	Excellent (Top 20%)	Good (Top 1/3)	Average/Poor (Lower 1/2)	Unable to make a judgment
Intellectual ability						
Ability to work with others						
Leadership ability						
Problem-solving skills						
Initiative						
Dependability/Maturity						
Overall potential						

Many talented individuals achieve marginal academic records. In your opinion, is the applicant's academic record an accurate index of his or her academic ability?  Yes  No  Do not know

If your answer is no, please explain briefly on the back of this recommendation, giving consideration to the applicant's work schedule and other conflicts.

Recommender's signature \_\_\_\_\_ Date \_\_\_\_\_

Recommender's name (Please type or print.) \_\_\_\_\_

Institution \_\_\_\_\_ Professional title \_\_\_\_\_



**2006-2007 Centex Homes/National Housing Endowment  
Build Your Future Scholarship**

## PROFESSIONAL RECOMMENDATION FORM

**Applicant** \_\_\_\_\_  
Name City ST

College/University \_\_\_\_\_

### Instructions to Applicant

Complete this section before giving this form to a current or former supervisor or employer. Allow your recommender at least two weeks to complete this form. Your recommender should return the form to you in a sealed envelope, signed across the seal, for you to include with your application materials.

Please list the positions you have held:

Dates	Position	Supervisor

Please indicate any other personal association you have had with the person recommending you: \_\_\_\_\_

### Instructions to Recommender

**Please complete this form and return it to the applicant in a sealed envelope, with your signature across the seal. The applicant must submit your recommendation as part of his/her completed application materials by the April 3 postmark deadline.** If you do not know the applicant well or are unable to make a judgment in a particular category, please indicate this. Such frankness will not prejudice the candidate's application for funding.

How long have you known the applicant? \_\_\_\_\_ In what capacity? \_\_\_\_\_

What contributions has the applicant made on campus? In the community? \_\_\_\_\_

Please rate the applicant compared to a representative group of workers you have known during your professional career:

	Superior (Top 1%)	Outstanding (Top 5%)	Excellent (Top 20%)	Good (Top 1/3)	Average/Poor (Lower 1/2)	Unable to make a judgment
Intellectual ability						
Ability to work with others						
Leadership ability						
Problem-solving skills						
Initiative						
Dependability/Maturity						
Overall potential						

Recommender's signature \_\_\_\_\_ Date \_\_\_\_\_

Recommender's name (Please type or print.) \_\_\_\_\_

Place of employment \_\_\_\_\_ Professional title \_\_\_\_\_